



South Coast Tourism & Investment Enterprise, situated at 16 Bisset Street, Port Shepstone, within the Province of KwaZulu-Natal, invites suitably qualified dynamic and mature candidates whose background and experience match this challenging position. The State Owned Company seeks to appoint a highly motivated visionary and self-starter to the following positions:

Appointment to the following positions of Chief Executive Officer will be on a five-year contract in terms of Sections 56 and 57 of the Local Government: Municipal Systems Act, Act 32 of 2000, as amended, read together with the Local Government: Municipal Performance Regulations, 2006 and the Local Government: Municipal Finance Management Act: Municipal Regulations on Minimum Competency Levels of 2007.

The successful candidate for the above position will be required to sign an employment contract and an annual performance agreement in accordance with the provisions of the local Government Municipal Systems Act, 32 of 2000.

SCTIE is committed to Employment Equity.

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**CHIEF EXECUTIVE OFFICER (Ref: CEO 01/2024)**

5 Year Fixed Term Contract

TOTAL REMUNERATION PACAKAGE PER ANNUM (ALL INCLUSIVE):

Between R1 200 000 – R1 620 000, negotiable.

Applications are invited from suitably qualified and experienced persons for the abovementioned post to take up office ideally from 1 June 2024.

Please review the full advert, which can be found on our website: <https://www.sctie.co.za/careers> –for the relevant requirements and submission of applications.

**QUALIFICATIONS AND EXPERIENCE:**

- A relevant Post Graduate qualification, with a preference for a Masters qualification in either Business Management, Economic Development, Leadership or related fields.

- A minimum of 10 years' experience at a senior management level in the Investment, Tourism and Economic Development field/s.
- Experience in Investment Attraction and Economic Development and Tourism Destination Management.
- A knowledge of various business functions including Marketing, Development, Financial Management, Supply Chain Management, Human Resources, Labour Relations.
- Proven track record and strong business acumen in Tourism, Development, and Investment Attraction.
- Proven track record in stakeholder management in both the public and private sectors.
- Proven track record and experience in developing, planning, and implementing successful business strategies.
- Previous working experience and proven track record in packaging bankable business and investment opportunities.
- Previous working experience in an equivalent position would be an added advantage.

#### **TECHNICAL KNOWLEDGE / EXPERTISE:**

- Knowledge of government systems, municipal legislation, and local economic development.
- A good understanding of the National and Provincial Economic Development Strategies.
- A good understanding of the National and Provincial Tourism Strategies and the Tourism Act.

#### **KEY COMPETENCIES:**

- Sound financial management skills, coupled with knowledge of corporate governance, risk management and performance management principles.
- Outstanding analytical, problem solving and team management skills.
- Excellent verbal, written communication, and public speaking skills.
- Excellent interpersonal and leadership skills.
- Sound negotiation skills.
- Ability to represent the entity at various national and international platforms.
- An understanding of global economic and international business, investment and tourism trends.
- A good understanding of investment and tourism dynamics and market behaviour.

## CORE RESPONSIBILITIES

- Represent the company as the Executive Director in the Board.
- Ensure the efficient implementation of the Service Level Agreement (SLA) between the Entity and the Shareholders.
- Develop and submit all statutory accountability documents on time to the Board of Directors and Shareholders
- Management of the records, proceedings and implementation of the Board of Directors' resolutions.
- Develop and implement the strategic plan in alignment with the entity's mandate.
- Develop and implement the business plan.
- Drive the investment, economic development and tourism objectives of the region and deliver on the entity's mandate to grow the economy of the district.
- Develop and recommend the organizational policies to the Board of Directors.
- Oversee all operations and business activities of the entity.
- Manage and monitor organisational performance in line with the strategic objectives.
- Align financial modelling to ensure the financial viability of the entity.
- Monitor and mitigate the organisational strategic risk.
- Ensure compliance to legal guidelines, policies, and business ethics.
- Ensure good governance, adherence to sound business processes, systems, and policies.
- Conduct situational and environmental analysis and risk assessment.
- Manage an effective and efficient organisational structure.
- Develop a high performing managerial team.
- Encourage employee engagement and motivate subordinates.
- Build and maintain effective relations with key stakeholders (private and public sectors).
- Manage the Ugu brand.

Interested persons must forward a comprehensive C.V, a covering letter and three names of contactable references as well as certified copies of qualifications. The documents should be sent through email to: [recruitment@sctie.co.za](mailto:recruitment@sctie.co.za) with Ref **CEO 01/2024** on the subject line to: **The Chairman, Mr. SC Dlomo**, by no later than 29 January 2024 at 10h00. Alternatively, applications may be hand delivered to the South Coast Tourism and Investment Enterprise Head Office.

No late, faxed, or emailed applications will be accepted or taken into consideration during the selection process.

Communication will be with short listed candidates only. Applicants who are not contacted within three months of the closing date are to consider the application unsuccessful.

Applicants must note that further checks will be conducted, and their appointment is subject to positive outcomes on these checks, which include security check, qualification verification, criminal record, credit records and previous employment.

SCTIE reserves the right not to make an appointment.



**SC DLOMO**

**Chairman of the Board**

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